

Appendix A – To Minutes of Barkway Parish Council Meeting

Monday 8th April 2019

Barkway and Nuthampstead Neighbourhood Plan Committee

4th Meeting - Wednesday 27th March 2019 - 7.30pm

Community Room, Barkway Sports Pavilion

1. Attendance

Ruth Fleetwood **RF** (Govresources), Catharine Toms **CT** (Clerk/RFO Barkway PC), Bill Dennis **WD** (Cllr. Barkway PC), Mike Chapman **MC** (Cllr. Nuthampstead PM) and Julia Magill **JM** (resident)

2. Apologies

Jackie Connolly (Cllr. Barkway PC)

3. Update on policies required by each topic group (referencing Govresources draft document provided before last meeting), working towards agreement of policies, which will enable Govresources to go ahead and write the draft policies

Policies required

- All policies in Housing chapter 4.1 (design one should include chargers for electric cars & water conservation)
- Policies in 4.2:
 - Renewable & low carbon energy
 - Local Green Spaces
 - Protected Recreational Open Space
 - Maintaining Access to Open Countryside
 - Conserve & Enhance Biodiversity
 - (Not sure yet whether Green Corridors & Creating Green Infrastructure in SUDS (sustainable drainage systems?) are needed)
 - Sustainable energy
- Views & vistas (4.3)
- All policies in 4.4 (heritage assets should include chalk pit in Royston Rd & cart-wash; history society will be approached for non-listed buildings)
- All policies in 4.5 (for the pubs, would like policy to protect the gardens, if possible, as landlords are building on them)
- Policies in 4..6
 - 1st policy should say preserving ' & developing ' local employment opportunities
 - Replace village shop policy with community hub (this could be in existing premises (or enhanced) & could include an area for a local library, meeting place for coffee etc. e.g. for older people or young mums, group clinics e.g. for diabetes, weight loss, new mothers – Julia to put together some ideas for this
 - Policy for encouraging home working not needed (incl. as part of another policy)
- Not sure if any policies needed from 4.7 as research has shown that there are surplus places at all age levels at local schools. There are issues with safe routes to local schools which should be covered in transport section
- Don't think a policy is needed for 4.8 (crime & safety) but some text will be written. Main issues are fly tipping & hare coursing

- More research is needed on whether policies are needed for 4.9 (health). The Barley medical practice is near capacity which means going to Royston or Buntingford. The idea of group clinics in a community hub could be included here; also possibly using Skype (if broadband improved) rather than attending doctor's surgery
- All policies are needed for 4.10 (transport). Mitigating traffic impact should preferably include preventing heavy vehicles ruining verges; sustainable transport should include charging points for electric cars (unless covered in previous policy) & maybe include community autonomous vehicles to give more independence to the elderly or disabled – alternatively a regular village minibus (this would cost ~ £100K/year); safe walking/cycle routes should specifically mention routes to Barkway school from Nuthampstead.

Draft document - other actions:

- Need to make sure that Nuthampstead is included throughout – Julia will provide extra info. **Action: JM**
- Need to ensure that any reference to BK3 being uncontroversial is removed – it isn't uncontroversial!
- Mike to follow up with local historian to ensure the references to Nuthampstead are commensurate with those of Barkway throughout the document. **Action: MC**

4. Topic group membership (who we have at the moment & what is needed)

An up to date schedule had been provided to show who had volunteered to help and in which topic area. As Sonia had decided that she was no longer able to lead the Housing and Transport group, Catharine would contact Graham Swann, who had indicated he may be able to help after mid-April. She would also email all volunteers to update them with what was happening and to give them an idea when their help would be needed. As yet more people were clearly needed to alleviate the workload, she would follow up enquiries from another couple of people who had more recently registered interest to help following the leaflet drop and in addition aim to approach some other possible people for help. **Action: CT**

5. Topic group estimates to provide the supporting material (plus any extra help required from Govresources)

It was hoped that groups could get together to begin work as soon as possible, the aim being to be able to pull together evidence to support the policies by mid-May, in readiness for a Vision & Objectives Open Day, which would hopefully coincide with a rescheduling of the Barkway Annual Parish Meeting to be held on Weds 29th May.

6. Completion of current grant

The current grant period was to end on 31st March. Ruth would ensure that both Govresources and CDA for Herts had submitted their invoices for payment prior to that date. A grant completion form would need to be submitted to Locality and any unspent money returned. **Action: CT**

7. Planning for next grant

An application for a second grant for the period 1st Apr 2019 to 31st Mar 2020 could then be submitted. The grant completion matter would need to be dealt with promptly to avoid any delays with progress on the NP. **Action: CT**

8. Update on progress with CDA regarding Housing Needs Survey

Welly at Govresources had now submitted a copy of the proposed survey and covering letter to NHDC and was awaiting approval before it could be sent out to all households. A poster had been prepared to advertise the survey.

9. Schedule review

See item 5.

10. Any other business

None

11. Date of next meeting

Wednesday 24th April at 7.30pm Barkway Pavilion. There being no further business, the meeting closed at 9.15pm