

**Minutes of Barkway Parish Council Annual Meeting
Held in the Community Room, Barkway Pavilion on 13 May 2019 at 7.30pm.**

Councillors Present: Dr G Frapporti (Outgoing Chair)
Mr K Melson (New Chair)
Mr W Dennis (Vice Chair)
Dr R Davidson
Mrs C Connolly

Also present: Mrs C Toms (Clerk)
Dist. Cllr. Gerald Morris

Members of the Public: Mrs J Magill and Mr G Swann

1. To elect Chairman for the year 2019/20 and sign Declaration of Acceptance of Office. Two Councillors stepped forward to become Chair. A vote was taken (3 in favour of K Melson, 1 in favour of R Davidson). It was proposed, seconded and agreed that Cllr. Melson become Chair. The Acceptance of Office form was duly signed.

Dr. Frapporti was thanked for all his time whilst on the Parish Council. He departed from the meeting at 7.35pm.

2. To elect Vice-Chairman for the year 2019/20 and sign Declaration of Acceptance of Office - It was proposed, seconded and all voted unanimously in favour of Cllr. Dennis becoming Vice Chair. The Acceptance of Office form was duly signed.

3. To receive Councillor's Declaration and Acceptance of Office - All Councillors reaffirmed their acceptance of office for the forthcoming year.

4. To receive and accept apologies for absence - County Cllr. Fiona Hill, Dist. Cllr. Tony Hunter, PCSO Chris Brabrook and Cllr. Baker (who would be arriving late due to work commitments). Apologies accepted.

5. To fix calendar of meetings for 2019/20 - It was agreed that Ordinary Parish Council meetings would be held on the second Tuesday of every month. The Annual Meeting of the Parish Council would be on Tuesday 12th May and the Annual Parish Meeting be held on Weds 20th May. Agreed.

6. To appoint representatives to serve on Committees

- 1) Finance – The Clerk, Cllrs. Connolly and Baker and Melson
- 2) Neighbourhood Plan - The Clerk, Cllrs. Dennis, Connolly and Baker
- 3) Planning - Cllr. Dennis and TBA

7. To agree distribution of portfolios for the forthcoming term of office

Corporate Governance - Cllr. Davidson

Environment - Cllr. Connolly (handover to be arranged from Dr. G Frapporti - **Action: JC**)

Highways - Cllr. Dennis

Planning / Neighbourhood Plan - TBA

Property - Cllr. Baker

Sports & Recreation - Cllr. Melson

Communication - Cllr. Melson in the interim.

There being no further business the meeting closed at 7.45pm