

Appendix A

Barkway Parish Council Meeting – Tuesday 9th July 2019

Notes from Barkway/Nuthampstead NP SG meeting 12th June 2019

Attendees: Catharine, Bill, Julia, Peter, Elena, Ruth

Apologies: Jackie, Mike Chapman

1. Vision and Objectives meeting feedback
 - a. The objectives in the draft NP have been altered slightly to take into account the feedback from the V&O meeting
 - b. One other minor change to be made to objective 5. **Action: Ruth to make change - completed**
 - c. Query about whether we can have an extra objective to keep the village small to maintain its friendly atmosphere; this would have to be worded very carefully because we still want the village to thrive which often involves growing and the housing need survey would indicate how much growth is actually needed. **Action: Ruth to follow up with Jacqueline to see if there is some suitable wording which could be included**
2. Plans for Local Green Space (LGS) and Views open day
 - a. Need to have a list of possible sites for LGSs – recommended something like 5-8 in total.
 - b. Worth assessing as many sites as possible as residents could ask why specific fields aren't included
 - c. Key exclusion criteria are that sites must be < 10 hectares, within 300m of a community (this means a village or hamlet, not a few isolated houses) and not arable land or private gardens
 - d. Key criteria which make a site special are beauty, intrinsic local character (this could include setting of a village/hamlet), recreational value, historical significance and wildlife. A potential LGS only needs one of these but qualifying for more than one would help
 - e. Elena knows someone who is an expert in flora/fauna who could potentially assess some sites to see if they'd qualify on the wildlife front. **Action: Elena to email him to ask if he could help and what it would cost**
 - f. Views should only be from public land and should consider what area you want to protect from development (so views could protect areas which don't qualify as LGSs). Suggested number of views would be ~ 12. There is a website of Barley, Barkway, Royston & Reed views & vistas which Bill will look into for extra ideas.
 - g. An example of material for a LGS/views open day was shown in the meeting. **Action: Ruth to send pdf version of material and pp version of the wording section (pp version of the whole presentation, including photos is too big to send) - completed**
 - h. Elena and Peter to help Bill in the assessment of sites/views in Barkway & Newsells; Julia and Mike to do an assessment in Nuthampstead.
 - i. All to send Bill ideas and photos of suggested views and LGSs
 - j. Will need to show proposed LGS sites and views on a map; this can be done in parish online
 - k. Need to write to landowners of proposed LGSs prior to the open day to let them know their land will be put forward for consultation. **Action: Ruth to send sample letter to Catharine - completed**
 - l. Open day can potentially include the draft policies
 - m. All agreed that a July date wasn't feasible given the amount that still needed to be done so it will be re-planned for September – Saturday 14th has been pencilled in

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3. Grant application update
 - a. New grant application has been put in and waiting for feedback
4. CDA Housing Needs survey feedback
 - a. Nothing has been heard back from CDA. **Action: Ruth to follow up with Welly to see if she knows the status**
5. Topic group updates
 - a. Health/leisure
 - i. Julia has now managed to arrange a meeting with the new community councillor, Judy Billing, and a couple of other people on 23rd July. This will look at the possible integration of services between council and district, grant opportunities, whether the proposed community hub could serve a wider area (while trying to balance not increasing local traffic) amongst other things
 - ii. The director of public health at Herts county council has said that he wants to be involved in the BNNP and would allocate someone from his team to work with us. This could involve input on sustainability for older people, safer non-vehicular routes etc.
 - b. Heritage
 - i. The conservation office for North Herts has agreed to pull forward the date when he will do a conservation area appraisal for Barkway so it will potentially happen this summer
 - ii. Archaeological work is being undertaken at the airfield in Nuthampstead and is finding some Roman and Civil War artefacts
 - c. Housing/transport
 - i. Elena's feedback from housing and transport meetings has been incorporated in the latest version of the draft NP – she needs to check if the updates look OK
 - ii. Elena raised concerns about the amount and speed of traffic through the High Street. Queried whether a 20mph limit could be imposed but, although this will be investigated, it was thought to be unlikely due to the nature and use of the road
6. Updated NP document
 - a. Need to change to include fathers as well as mothers. **Action: Ruth to check/change - completed**
 - b. Key things to review in the latest draft document are:
 - i. The draft policies, particularly the housing ones where there seems to be some overlap/duplication; some could potentially be streamlined. **Action: Elena to suggest changes, if required, to housing policies**
 - ii. Anything highlighted in red which indicates that extra changes are needed
 - iii. Topic groups to look at their sections of the draft document to see if changes are needed
 - iv. Any recommended changes should be sent to Ruth so she can alter the document and maintain version control
7. No AOB
8. Next meeting will be on Wednesday 17th July

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